

**From:** [Smith, Monica](#)  
**To:** [R6 6SF-PR](#); [R6 6SF-PO](#); [R6 6SF-PE](#); [Broyles, Ragan](#); [Petersen, Chris](#); [Edlund, Carl](#); [Gray, David](#); [Vela, Austin](#); [Assunto, Carmen](#); [Taheri, Diane](#); [Patrick, Dwayne](#); [Ortiz, Diana](#); [Ragon, Derek](#); [Suttice, Connie](#); [Talton, Anthony](#)  
**Cc:** [Goodfellow, Bob](#); [Rogers, Elizabeth](#)  
**Subject:** RMP Reading rooms across the country - access to OffSite Consequence Analysis section of the RMP - thought this may be useful information for everyone  
**Date:** Wednesday, April 24, 2013 8:45:50 AM

---

The information below is from:

<http://www.epa.gov/emergencies/content/rmp/readingroom.htm>. Per Bob Goodfellow, the DOJ reading room in Houston has not been active for some time; thus, the only place to review these records in Region 6 are in the Region 6 office. Elizabeth Rogers is the primary contact and Bob Goodfellow is the secondary point of contact for scheduling the review.

## Federal Reading Rooms

---



At Federal Reading Rooms, you may access Off-Site Consequence Analysis (scenarios) portions of Risk Management Plans (RMPs), as described below. RMP Information without Off-Site Consequence Analysis is available on request.

- [What Should I Expect to Happen When I Arrive at the Federal Reading Room?](#)
- [Do I need to make an appointment to visit a Federal Reading Room?](#)
- [Do all Federal Reading Rooms provide the same information?](#)
- [Who supports the Federal Reading Rooms?](#)
- [Where are Federal Reading Rooms located?](#)

### What Should I Expect to Happen When I Arrive at the Federal Reading Room?

You should familiarize yourself with the following procedures:

- You may read and take notes of Offsite Consequences Analysis (OCA) information. However, you may not remove, photocopy, or otherwise mechanically reproduce OCA Information.
- You may access OCA information for up to 10 facilities per calendar month, without geographic restriction. To do this you must show photo identification issued by a Federal, State, or local government agency such as a driver's license or passport. You will also be asked to sign a certification on a sign-in sheet.
- You may also access OCA information for all of the facilities that are located in or potentially impact the jurisdiction of the Local Emergency Planning Committee (LEPC) where you live or work. To access local information, you must provide appropriate documentation showing where you live or work and your address and your signature on a sign-in sheet.

### Do I need to make an appointment to visit a Federal Reading Room?

There are two types of Federal Reading Rooms:



9542136

1.) A "By-Appointment" Reading Room requires you to set up an appointment and request OCA Information from specific facilities several days in advance, so that paper copies can be printed and delivered from elsewhere.

2.) A "Walk-In" Reading Room generally provides access during its office hours. However, even for a walk-in Reading Room, it is best to call ahead. This lets you confirm its availability and learn of any site-specific requirements, and it gives the Reading Room a chance to prepare for your visit.

### **Do all Federal Reading Rooms provide the same information?**

All Federal Reading Rooms can provide you the same information.

### **Who supports the Federal Reading Rooms?**

Some reading rooms are supported by EPA; the others are the responsibility of the [Department of Justice](#).

### **Where are Federal Reading Rooms located?**

The Federal Reading Room locations are listed below. If you have any problems contacting an EPA Federal Reading Rooms, please call the [Superfund, TRI, EPCRA, RMP & Oil Information Center](#).

Alabama – [DOJ \(Montgomery, Mobile\)](#)  
Alaska – [EPA](#) & [DOJ \(Anchorage\)](#)  
Arizona – [DOJ \(Phoenix, Flagstaff\)](#)  
Arkansas – [DOJ \(Fort Smith\)](#)  
California – [EPA \(San Francisco\)](#) & [DOJ \(San Francisco, Sacramento, Los Angeles, San Diego\)](#)  
Colorado – [EPA \(Denver\)](#)  
District of Columbia – [EPA](#)  
Florida – [DOJ \(Tallahassee, Orlando, Ft. Myers, Miami, Fort Lauderdale, Tampa\)](#)  
Georgia – [EPA \(Atlanta\)](#) & [DOJ \(Atlanta, Macon, Savannah\)](#)  
Hawaii – [DOJ \(Honolulu\)](#)  
Illinois – [EPA \(Chicago\)](#) & [DOJ \(Chicago, Springfield, East St. Louis\)](#)  
Indiana – [DOJ \(South Bend\)](#)  
Iowa – [DOJ \(Cedar Rapids\)](#)  
Kansas – [EPA \(Kansas City\)](#) & [DOJ \(Topeka\)](#)  
Kentucky – [DOJ \(Lexington\)](#)  
Louisiana – [DOJ \(Baton Rouge, Shreveport\)](#)  
Maine – [DOJ \(Portland\)](#)  
Maryland – [DOJ \(Baltimore\)](#)  
Massachusetts – [EPA](#) & [DOJ \(Boston\)](#)  
Michigan – [DOJ \(Grand Rapids\)](#)  
Mississippi – [DOJ \(Oxford\)](#)  
Missouri – [EPA \(Kansas City\)](#) & [DOJ \(Kansas City, St. Louis\)](#)  
Nebraska – [DOJ \(Omaha\)](#)  
Nevada – [DOJ \(Las Vegas\)](#)  
New Jersey – [EPA \(Edison\)](#) & [DOJ \(Newark\)](#)

New York – [DOJ \(Utica, Brooklyn, New York\)](#)  
North Carolina – [DOJ \(Raleigh, Greensboro, Asheville\)](#)  
Ohio – [EPA \(Cincinnati\)](#) & [DOJ \(Cleveland, Columbus\)](#)  
Oklahoma – [DOJ \(Tulsa, Muskogee\)](#)  
Pennsylvania – [EPA \(Philadelphia\)](#) & [DOJ \(Philadelphia, Scranton, Pittsburgh\)](#)  
South Dakota – [DOJ \(Sioux Falls\)](#)  
Tennessee – [DOJ \(Knoxville, Memphis\)](#)  
Texas – [EPA \(Dallas\)](#) & [DOJ \(Dallas, Beaumont, Houston, San Antonio\)](#)  
Vermont – [DOJ \(Burlington\)](#)  
Virgin Islands – [EPA](#) & [DOJ \(St. Thomas\)](#)  
Washington – [EPA \(Seattle\)](#) & [DOJ \(Seattle, Spokane\)](#)  
West Virginia – [DOJ \(Clarksburg, Charleston\)](#)  
Wisconsin – [DOJ \(Madison\)](#)  
Wyoming – [DOJ \(Cheyenne\)](#)

## **EPA Federal Reading Rooms**

### **Alaska**

**Type:** Appointment

**Phone:** 907-271-3616

**Address:**

Federal Building, U.S. EPA  
Federal Building Room 537  
222 West 7th Avenue #19  
Anchorage, AK 99513-7588

[Top of page](#)

### **California**

**San Francisco:**

**Type:** Appointment

**Phone:** 415-972-3077

**Address:**

U.S. EPA Region 9  
75 Hawthorne St. (SFD-9-3)  
San Francisco, CA 94105-3901

**Email:** [proboszcz.angie@epa.gov](mailto:proboszcz.angie@epa.gov)

**Sacramento:** [Department of Justice Reading Room](#)

[Top of page](#)

### **Colorado**

**Type:** Appointment

**Phone:** 303-312-6345

**Address:**

U.S. EPA Region 8  
1595 Wynkoop Street

Denver, CO 80202-1129

[Top of page](#)

## **District of Columbia**

**Type:** Walk-in. However, it is best to call first in order to process and print the requests in a timely manner.

**Phone:** 202-566-1744

**Fax:** 202-566-9744

**Address:**

U.S. EPA West Building  
1301 Constitution Avenue NW  
MC: 2822-1T  
Washington, D.C. 20460

**Email:** [docket-customerservice@epa.gov](mailto:docket-customerservice@epa.gov)

[Top of page](#)

## **Georgia**

**Type:** Appointment

**Phone:** 404-562-9189

**Address:**

U.S. EPA Region 4  
Sam Nunn Atlanta Federal Center  
61 Forsyth Street  
12th Floor  
Atlanta, GA 30303

[Top of page](#)

## **Illinois**

**Type:** Appointment

**Phone:** 312-353-5050

**Address:**

U.S. EPA Region 5  
Federal Building  
U.S. EPA 77 West Jackson Blvd.  
6th Floor South  
Chicago, IL 60604

[Top of page](#)

## **Kansas**

**Type:** Appointment

**Phone:**

**Address:**

U.S. EPA Region 7  
Air, RCRA & Toxics Division, Chemical Information Branch  
901 North 5th Street  
Kansas City, KS 66101

[Top of page](#)

## **Massachusetts**

**Type:** Appointment

**Phone:** 617-918-1990

**Address:**

U.S. EPA Region 1 Library  
5 Post Office Square  
Suite 100 LIB01-2  
Boston, MA 02109-3912

[Top of page](#)

## **Missouri**

**Type:** Appointment

**Phone:** 816-283-7063

**Address:**

U.S. DHS/FEMA  
National Preparedness Division Administrative and Planning Branch  
9221 Ward Parkway, Suite 300  
Kansas City, MO 64114

[Top of page](#)

## **New Jersey**

**Edison:**

**Type:** Appointment

**Phone:** 732-906-6194

**Address:**

U.S. EPA Superfund Record Center  
2890 Woodbridge Avenue  
Building 205  
Edison, NJ 08837

**Newark:** [Department of Justice Reading Room](#)

[Top of page](#)

## **Ohio**

**Cincinnati:**

**Type:** Appointment

**Phone:** 513-569-7703

**Address:**

U.S. EPA AWBERC Library  
26 West Martin Luther King Drive  
Room 406  
Cincinnati, OH 45268

**Cleveland:** [Department of Justice Reading Room](#)

[Top of page](#)

## **Pennsylvania**

**Type:** Appointment/Walk-in

**Phone:** 215-814-5254

**Address:**

U.S. EPA Region 3  
Library  
1650 Arch Street, 2nd floor  
MC: 3PM52  
Philadelphia, PA 19103  
HOURS: 8:00 AM to 5:00 PM, M-F

[Top of page](#)

## **Texas**

**Dallas:**

**Type:** Appointment

**Phone:** 214-665-6708

**Address:**

U.S. EPA Region 6  
Fountain Place  
Suite 700  
1445 Ross Avenue  
Dallas, TX 75202

Houston: [Department of Justice Reading Room](#)

[Top of page](#)

## **Virgin Islands**

**Type:** Appointment

**Phone:** 732-906-6194

**Address:**

U.S. EPA

Charlotte, Amalie, St. Thomas

Note: Contact Edison, NJ for St. Thomas office information

[Top of page](#)

## Washington

**Type:** Appointment

**Phone:** 206-553-1289

**Address:** (Check-in at the 14th floor service center on day of appointment)

U.S. EPA Region 10

1200 Sixth Avenue

Library

Seattle, WA 98101

Monica Smith

US EPA Region 6

Superfund Division (6SF-PC)

Enforcement & Regulatory Compliance Group

1445 Ross Avenue

Dallas, TX 75202-2733

214-665-6780 office

469-766-3398 cell

214-665-6660 fax

---

**From:** Vela, Austin

**Sent:** Tuesday, April 23, 2013 4:27 PM

**To:** Smith, Monica

**Subject:** Are you aware if there are any places that house RMPs to review in person in Austin, TX?  
Thanks

---

Austin Vela

Public Information Officer

U.S. Environmental Protection Agency, Region 6

Office of External Affairs

Office: 214-665-9792

Cell: 214-507-5641